



City of Plano's online learning portal

Welcome to the City Of Plano !

As part of your onboarding experience, you must complete 6 required Skillsoft online courses in the first two (2) weeks of employment:

- **“Business Ethics”**
- **“Overcoming Your Unconscious Biases” (Diversity Course)**
- **“Harassment Prevention for Employees--State and Local Employees”**
- **“First Aid: CPR”**
- **“Hazard Communication: An Employee's Right to Know”**
- **“Stormwater Training”**

Note: Employees MUST be paid while taking these required courses or any course(s) mandated/or approved by their supervisor.

Separate from the Skillsoft requirement, there is a Homeland Security Certification requirement:

You are required to complete the following during the next 6 months

FEMA NIMS 100/700 – See your Training Liaison. NIMS Classes- <https://training.fema.gov/nims/>



Log in for Skillsoft Courses:

<https://cityofplano.skillport.com>

To log in:

Employee ID is your 5 digit Employee ID.

Password is the first 3 letters of your LAST name (in CAPS) and the LAST 4 digits of your Social Security #.

If you have log in problems, call the Training Section of Human Resources.

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